



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE I

REQUEST FOR QUOTATION

Date: April 26, 2024

Name of Company : _____
Address : _____
Business Permit No. : _____
TIN No. : _____
PHILGEPS Regis. No. : _____

The Commission on Higher Education Regional Office I through its Bids and Awards Committee, intends to **LEASE VENUES FOR THE ACCOMMODATION OF THE PARTICIPANTS RELATIVE TO THE CONDUCT OF 2024 REVALIDATION OF GOVERNMENT RECOGNITION OF LEIs IN REGION 1** on May 13-16, 2024.

As such, lessors of known qualifications are hereby invited to submit their quotations/proposals duly signed by authorized representative, for the items described in the attached document. Copies of the following eligibility requirements are also requested to be submitted along with the quotation/proposal **if not yet submitted to this Office**:

- a. Business Permit
- b. PhilGEPS Certificate of Registration

Quotations in sealed mailing envelope may be submitted manually or through email at the address and contact number below addressed to the Bids and Awards Committee, CHED RO 1, HEDC Bldg, Government Center, Sevilla, City of San Fernando, La Union. For any clarification, you may contact Nympha N. Buenio or Ma. Andrea Quitelig at the telephone number (072) 242-2750 or contact number 0909 782 3807 or email procurement.ro1@ched.gov.ph. Please submit your quotation on or before **12:00 nn of April 30, 2024**.

NYMPHA N. BUENIO
Chief Administrative Officer

INSTRUCTIONS:

Accomplish the RFQ correctly and accurately.
Do not alter the contents of this form in any way.
Failure to follow instructions will disqualify your entire quotation



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Please quote your best offer for the items below. The information stated below shall be the basis for the evaluation and calculation of your total quotation.


Item Description	Number of Rooms	Approved Budget of the Contract (ABC) (Unit Cost)	Approved Budget of the Contract (ABC) (Total Cost)	Price Quotation per pax	Total
DAY 2: VIGAN CITY, ILOCOS SUR STANDARD ROOM, DOUBLE OCCUPANCY (2 BEDS), 1 NIGHT, WITH COMPLIMENTARY BREAKFAST CHECK IN: May 14, 2024 CHECK OUT: May 15, 2024	2	4,000.00	8,000.00		
DAY 2: VIGAN CITY, ILOCOS SUR STANDARD ROOM, SINGLE OCCUPANCY (1 BED), 1 NIGHT, WITH COMPLIMENTARY BREAKFAST CHECK IN: May 14, 2024 CHECK OUT: May 15, 2024	2	3,500.00	7,000.00		
TOTAL		7,500.00	15,000.00		

Signature over Printed Name

Date

Telephone Number/Fax Number/e-mail address

HEDC Government Center, Brgy. Sevilla, City of San Fernando, La Union, Philippines

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 (072) 682-9623; (072)-242-0238; Tel. fax. (072)-242-2750