



COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE I

**CHED Regional Memorandum Order
No. 16, s. 2023**

To: : **ALL PRESIDENTS / HEADS**
Higher Education Institutions
Region 1

Subject: : Updated Contact Details of Presidents/Heads and Registrars of
HEIs in Region 1

Date: : September 11, 2023

Pursuant to CHED Memorandum Order No. 45, s. 2016, the Commission is mandated to collect, collate, store, and disseminate data and information needed by the public and stakeholders to make informed choices and decisions. The Commission also needs higher education data/information as basis for formulating policies on instruction, research and extension as well as for monitoring the higher education.

In this regard, a database for updated contact details of Institutions, presidents/heads, and registrars will be set up for the dissemination of official communications including emails, memorandum and announcements. This office then requests you to register your institution's updated contact numbers (landline and or official cellphone numbers); institution's official email addresses, and your registrar's email address through this link:

<https://bit.ly/chedro1-hei-profile>

We hope to receive the needed information on or before September 29, 2023.

For inquiries and concerns, you may coordinate with Elvin E. Casem, Education Supervisor II, this office, at ecasem@ched.gov.ph or (072) 682-9623.

Wide dissemination of this Memorandum is desired.


CHRISTINE NABOR-FERRER, Ed.D
Director IV
/4 /5 H1

