



COMMISSION ON HIGHER EDUCATION

## REGIONAL OFFICE I

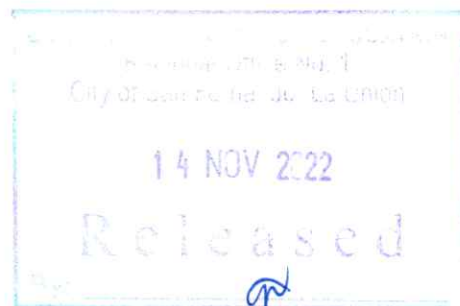
November 14, 2022


CHED Regional Memorandum Order  
No. **26**, s. 2022

### VIRTUAL ORIENTATION ON SCHOLARSHIPS FOR STAFF AND INSTRUCTORS' KNOWLEDGE ADVANCEMENT PROGRAM (SIKAP) GRANT FOR DELIVERING HIGHER EDUCATION INSTITUTIONS (DHEIs)

FOR: All Presidents and Heads  
SIKAP Grant Delivering Higher Education Institutions  
Region 1

1. Pursuant to CMO No. 16, s. 2021 entitled "Revised Guidelines of CHED Memorandum Order (CMO) No. 06, series of 2020 for Full-Time SIKAP Grant Scholars and CHED Memorandum Order (CMO) No. 28, s. 2021 otherwise known as Revised Guidelines of CHED Memorandum Order (CMO) No. 06, series of 2020 for Part-Time Study under the SIKAP Grant" this Office will be conducting a **Virtual Orientation on Scholarship for Staff and Instructors' Knowledge Advancement Program (SIKAP) Grant among Delivering Higher Education Institutions (HEIs) in Region 1 on November 18, 2022 @9:00 AM, via zoom application.**
2. The activity aims to:
  - a. discuss and elicit comments from DHEIs on their roles and responsibilities;
  - b. walk-through on the procedure and requirements in the processing of payment of benefits for grantees;
  - c. prepare the forms and templates to be submitted in the regional office; and,
  - d. identify and address the immediate concerns of the DHEIs regarding the implementation of SIKAP Grant.
3. The DHEIs are requested to send at least three (3) participants, preferably the Grants Management Officer, the Accountant and one (1) staff responsible in the processing of the scholars' documents.
4. For confirmation of attendance and zoom credentials, please register online at <https://forms.gle/1gDs91XP8Ufs76RV8> on or before **November 17, 2022** or you may contact Mr. Marlon Padua, Project Technical Staff I, this Office at (072) 242-5017 or 09177940009.
5. Wide dissemination of this Memorandum is enjoined.



  
**DANILO B. BOSE, PhD**  
OIC- Director IV

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