



COMMISSION ON HIGHER EDUCATION

## REGIONAL OFFICE I

November 16, 2022

**CHED Regional Memorandum**  
No. 31 s. 2022

### **YEAR-END ASSEMBLY FOR SCHOLARSHIP FOCAL/COORDINATORS**

For: All Presidents/Heads  
Higher Education Institutions  
Region I

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1. This Office will be holding the year-end assembly for scholarship focal/coordinators for CHED StuFAPs in this Office on December 13, 2022, 9:00AM.
2. The following are the objectives of the activity:
  - a. review the roles and responsibilities of the scholarship focal/coordinators to improve the operation of the CHED scholarship program;
  - b. update the participants on the latest information and guidelines to enhance their work skills in the execution of their respective functions especially on the different scholarship under the CHED Student Financial Assistance Programs;
  - c. foster camaraderie among other scholarship focal/coordinators to create harmonious working relationship; and;
  - d. discuss other issues and concerns of HEIs in the implementation of CHED StuFAPs.
3. Participants to the said activity are the scholarship focal/coordinator in-charge of the following programs:
  - a. CHED Merit Scholarship;
  - b. Special Loan Programs (PGMA, SAFE 4SR & SAFE Loan);
  - c. Medical Service and Return of Service (MSRS); and;
  - d. Agricultural Competitiveness Enhancement Fund-Grants-in-Aid for Higher Education Program (ACEF-GIAHEP)
4. No registration fee to be collected. Expenses incurred during the travel shall be charged to the sending HEIs.
5. For confirmation of attendance, please contact **Mrs. Catherine C. Chan** or **Mr. Cielito N. Tactacan** at tel. nos. (072) 242-2750, (072) 682-9623 and cp nos. 09982402525 and 09776961695.
6. Wide dissemination of this Memorandum is desired.

COMMISSION ON HIGHER EDUCATION  
Regional Office No. 1  
City of San Fernando, La Union

28 NOV 2022

Released

  
**DANILO B. BOSE, PhD**  
OIC, Director IV

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