

Republic of the Philippines  
**COMMISSION ON HIGHER EDUCATION**  
Request for Publication of Vacant Positions

LETTERING COPY TO BE SUBMITTED IN THE FOLLOWING FORMAT

RECEIVED

Office/Unit: CSC FO La Union  
 Transaction No. LUFO-AP- 24 - 29 482  
 Date and Time: 06.06.2024 / 09:18  
 EDUCATION in the CSC website: intendly  
 Received by:   
 For preliminary supporting documents of Chief Administrative Officer  
 Remarks: June 6, 2024

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON HIGHER EDUCATION

Date: June 6, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	Accountant III	A3-60001-2024	19	51,357.00	BS Degree in Accountancy/ Commerce/Business Administration Major in Accounting	8 hours of relevant training	2 years relevant experiences	RA 1080 (Certified Public Accountant)  Knowledgeable on: • Government Accounting and Auditing Rules and Regulations • Financial Management and Financial Report preparation • BIR Reports: Tax Withheld, Income Tax preparation • Technical Report Writing	CHED RO I

Interested and qualified applicants regardless of gender, disability, civil status, ethnicity, religion or political affiliation should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 28, 2024:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DR. CHRISTINE NABOR-FERRER**  
 Director IV  
 CHED Region 1, City of San Fernando, La Union  
[chedro1@ched.gov.ph](mailto:chedro1@ched.gov.ph)

COMMISSION ON HIGHER EDUCATION  
Regional Office No. 1  
City of San Fernando, La Union

06 JUN 2024

Released

By: 