

July 2, 2024

MS. JUDY MICHEALE SO Micheales Boutique San Fernando City, La Union

NOTICE OF AWARD

Dear Ms. So:

This Office awards you as the Bidder with the lowest and most responsive bid for the procurement of badge id cards with clip holders for the conduct of Seminar Workshop on Social Graces, Protocol, and Diplomatic Writing on July 15-18, 2024 at a contract price of One Thousand Nine Hundred Seventeen Pesos (Php 1,917.00) only.

You are, therefore, requested to formally enter into a contract with us upon receipt hereof but **not later than** <u>July 5, 2024</u>. Otherwise, this Notice of Award will be automatically canceled.

Thank you

Very truly yours,

CHRISTINE N. FERRER, Ed D
Director IV

Conforme: