

### CHED RO1 Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>GENERAL SERVICES</b>													
5020401000	Mineral Water for CHED Employees and Clients	ADMIN	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	20,000.00	20,000.00	0	
5020402000	Electricity Services (LUECO)	ADMIN	NO	Direct Contracting	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	300,000.00	300,000.00	0	
5020502001	Mobile Load	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	
5020503000	Internet Subscription	ADMIN	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	
5020502002	Telephone Landline	ADMIN	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	30,000.00	30,000.00	0	
<b>COURIER SERVICES</b>													
5020501000	Postage and Courier Expenses	ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	80,000.00	80,000.00	0	
<b>OFFICE EQUIPMENT REPAIR AND MAINTENANCE</b>													
5021305003	ICT Equipment	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	10,000.00	10,000.00	0	
5021305002	Office Equipment Maintenance and Replacement of Parts	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	30,000.00	30,000.00	0	
5029903000	Furniture and Fixtures	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	10,000.00	10,000.00	0	
5021305099	Other Machinery and Equipment	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	5,000.00	5,000.00	0	
<b>OFFICE BUILDING MAINTENANCE</b>													
5021304001	Building Maintenance	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	
<b>MOTOR VEHICLE REPAIR AND MAINTENANCE</b>													
5021306001	Motor Vehicle Maintenance and Replacement of Parts	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	
<b>OIL AND LUBRICANT</b>													
5020309000	Fuel and Lubricants	ADMIN/TECH	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	250,000.00	250,000.00	0	
<b>TAXES, DUTIES AND LICENSES</b>													
5021501001	LTO Vehicle Registration	ADMIN/TECH	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	5,000.00	5,000.00	0	
5021503000	GSIS Vehicle Insurance	ADMIN/TECH	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	10,000.00	10,000.00	0	
5021503000	GSIS Building Insurance	ADMIN/TECH	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	140,000.00	140,000.00	0	
<b>ACCOUNTABLE FORMS</b>													
5020302000	Security Paper	ADMIN/TECH	NO	NP- Agency to Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	170,000.00	170,000.00	0	
5020302000	Official Receipts	ADMIN	NO	NP- Agency to Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	30,000.00	30,000.00	0	
5020302000	Checks	ADMIN	NO	NP- Agency to Agency	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	

PRINTING SERVICES													
5029902000	plaques, tarpaulin, signages	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	15,000.00	15,000.00	0	
PROGRAMS, PROJECTS AND ACTIVITIES													
5029903000	UNIFAST programs, projects and activities (Subscription, Monitoring, Seminar, Distribution, Orientation, Conferences, Equipment, Supplies, and Materials) a. Food b. Venue and Accommodation c. Supplies and Materials d. Equipment e. Subscription	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	6,000,000.00	6,000,000.00	0	funded by CHEDCO
5029903000	STUFAPS programs, projects, and activities- (MSRS, CSP, CoSCHO, ACEF-GIAHEP, MTP-SP) (Monitoring, Seminar, Distribution, Orientation, Conferences, Equipment, Supplies, and Materials) a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	4,000,000.00	4,000,000.00	0	funded by CHEDCO
5029903000	LGSO programs, projects and activities (Monitoring, Seminar, Distribution, Orientation, Conferences, Equipment, Supplies, and Materials) a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	34,000.00	34,000.00	0	funded by CHEDCO
5029903000	MIS programs, projects and activities (Annual Higher Education Orientation on Data and Information Collection (HEMIS) Technical Assistance on Data Preparation - Population of HEMIS Forms IT Upskilling to CHEDRO1 Personnel Creation and Updating of Systems a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	40,000.00	40,000.00	0	funded by CHEDCO
5029903000	MEETINGS (COA Meeting, DBM Meeting, Staff Meeting, BAC Meeting, Org. Meeting, PSB Meeting, Management Meeting, Coordination, Prof. Org) a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	110,000.00	110,000.00	0	Charge to MOOE
5029903000	National Monthly Celebrations (National Statistics Month, Philippine Civil Service Anniversary Month Celebration Volunteer Month, Teachers Month, ASEAN Month) a. Food b. Supplies and Materials c. Representation	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	90,000.00	90,000.00	0	Charge to MOOE

5029903000	Performance Review and Assessment (CHEDRO1 Office Quarterly Performance Review Year-end Assessment Cum Christmas Program (subject to adjustment - fund downloaded from CHEDCO) a. Food b. Supplies and Materials c. Venue	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	200,000.00	200,000.00	0	Charge to MOOE
5029903000	GAD Programs, Projects and Activities (Women's Month Celebration 18-day Campaign to End VAWC Region 1 Higher Education Conference on Gender Issues) a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	310,000.00	310,000.00	0	Charge to MOOE
5029903000	DRRMC Training a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	Charge to MOOE
5029903000	Tree of Hope Project (PWD and SC) - goods	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	350,000.00	350,000.00	0	Charge to MOOE
5029903000	CHED Anniversary Celebration )PRIME Executive Conference ICONS Awards CHED for Environmental Sustainability Holy Eucharist CHED Day - kick-off and culminating) a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	Charge to MOOE
5029903000	HRD Activities (CPD/Prof Growth Journalism Training for Better Social Media Content (news, feature, photojournalism, video-editing, layout designing, editing/style guide) Events Management Training and Social Graces and Protocols CHEDRO1 Health and Wellness Program Quarterly Sports and Wellness Activity) a. Food b. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	90,000.00	90,000.00	0	Charge to MOOE
	Annual Physical Assessment for Plantilla personnel	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	200,000.00	200,000.00	0	Charge to MOOE
5029903000	Seminar Series: mental health promotion, suicide prevention, Anti-smoking and Tobacco Control, HIV/AIDS/STIs, complaints handling/mediation, sexual harassment, safe space, IP and Peace Education Conference a. Food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	Charge to MOOE
5029903000	CHED RO1 Career Advancement and Professional Enhancement a. food b. Venue and Accommodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	Charge to MOOE

5029903000	Engineering and Architecture Conference a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	Charge to MOOE
5029903000	4th Teacher Education Institution Convergence a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	Charge to MOOE
5029903000	RQAT PPAs (Orientation Seminar, Year-End Assembly & Feedbacking) a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	100,000.00	100,000.00	0	Charge to MOOE
5029903000	Basic Coaching and Mentoring Program for SAS Focals a. food b. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	Charge to MOOE
5029903000	TOSF Orientation Workshop a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	50,000.00	50,000.00	0	Charge to MOOE
5029903000	Sports Programs,Projects and Activities a. food b. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	159,000.00	159,000.00	0	funded by CHEDCO
5029903000	Research and Extension Programs,Projects and Activities a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	700,000.00	700,000.00	0	funded by CHEDCO
5029903000	Internationalization Programs,Projects and Activities a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	1,000,000.00	1,000,000.00	0	funded by CHEDCO
5029903000	Culture and Arts Trainers and Instructors Summit Programs,Projects and Activities a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	260,000.00	260,000.00	0	funded by CHEDCO
5029903000	Philippine Anti Drug Strategies Programs,Projects and Activities a. food b. Venue and Accomodation c. Supplies and Materials	ADMIN/TECH	NO	NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A	N/A	JAN.-DEC.	JAN.-DEC.	GoP	1,000,000.00	1,000,000.00	0	funded by CHEDCO
<b>TOTAL</b>										<b>16,648,000.00</b>	<b>16,648,000.00</b>		

Prepared by



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