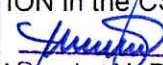


Republic of the Philippines
COMMISSION ON HIGHER EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

RECEIVED
Office/Unit: CSC FO La Union
Transaction No. LUFO-25-074
Date and Time: 01-17-2025 | 2:19
Received by:

Nympha N. Buenio
Chief Administrative Officer

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON HIGHER EDUCATION in the CSC website:

Date: January 17, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant II	CHEDB-A2-60001-2010	16	43,560.00	•BS in Accountancy/ BSBA- Accounting/ BSC- Accounting	4 hours of relevant training	1 year relevant experience	RA 1080 (CPA)	•Budget preparation, execution and reporting •Communication •Stress Management •Team Work •Computer Audit/ Operation •Creativity and Innovativeness •Initiative and Resourcefulness •Service Orientedness	CHED RO I

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. CHRISTINE NABOR-FERRER

Director IV

CHED RO1, Gov't. Center, Sevilla, City of San Fernando, La Union

chedro1@ched.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.