



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

February 03, 2021

MS. EVELYN A. NISPEROS, SA V
Regional Supervising Auditor
Commission on Audit Regional Office 1
City of San Fernando, La Union

Attention: **MR. ROLANDO D. ORTIZ, SA IV**
Audit Team Leader

Madam:

In compliance with COA Circular No. 2014-001 and DBM-NEDA-NCRFW Joint Circular No. 2004-1, attached is the 2020 Gender and Development (GAD) Accomplishment Report, this office.

Thank you.

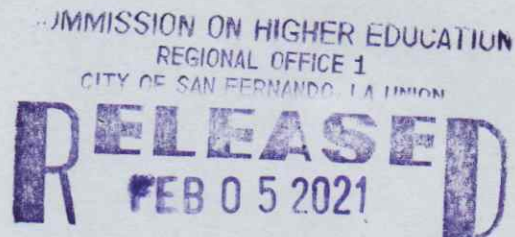
Very truly yours,

Digitally signed by Galera
Rogelio Tavares Jr
Date: 2021.02.05 10:02:43
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ROGELIO T. GALERA, JR., PhD
Officer In-charge, Office of the Director IV

Incl.: a/s

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RV: _____

ANNUAL GENDER AND DEVELOPMENT (GAD) ACCOMPLISHMENT REPORT
FY 2020

Organization: Commission on Higher Education Region 1

Organization Hierarchy: Commission on Higher Education

Total Budget/GAA of Organization: 21,444,999.00

Total GAD Budget: 1,684,197.53

Organization Category: National Government, Other Executive Offices

Primary Sources: GAA

Other Sources:

% of GAD Allocation: 7.85357%

No.	Gender Issue/GAD Mandate	GAD Outcome/Results Indicator	Outcome/Result Performance		Activity/Project		Actual GAD Activities Conducted	Actual Date	GAD Budget			Responsible Unit/Office	
			Previous Year (Actual)	Target	Description	UACS Code			Tier 1	Tier 2	Total Amount		Source
A. CLIENT – FOCUSED ACTIVITIES													
1	Low level of awareness and understanding of GAD programs, concerns and legal mandates among top leaders and GAD coordinators of HEIs.	Improved level of awareness and understanding of GAD programs, concerns and legal mandates among top leaders and GAD coordinators of HEIs.	2	No. of documented GAD-related activities conducted.	To spearhead gender sensitivity training for GAD coordinators of private-HEIs. To encourage SUCs to include GAD coordinators of private-HEIs in their gender sensitivity training and other GAD-related activities. To conduct activities that will promote women empowerment,		1. Celebration of the 18-Day Campaign to End Violence Against Women (VAW) - Keynote Speech on the Status of Women, Children and Family Relations in the Philippines by Sen. Risa Hontiveros - Special Speech on the Philippine Higher Education's Thrust Towards a Gender-ized	November 2020	171,288.89	101,928.00 (PS)	171,288.89	GAA	CHEDRO1-GFPS

					gender equality and prevention of violence in the society.		<div><div>Tertiary Education by Com. Aldrin Darlag</div><div>Online Photography Contest with the theme "Women and Education in the New Normal"</div><div>TikTok Challenge with the theme "Highlighting Women in the New Normal"</div><div>ZumVAWhan: Men and Women Love Fitness</div><div>Launching of the new GAD Lounge</div><div>Distribution of GAD IEC Materials</div><div>Posting of social media information board and FB Frame for 2020 VAW Campaign</div></div>						
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						New Normal (TEENN) Webinar Series Part 1	271,808.00 (PS)	271,808.00		
						- Gender Issues During the COVID-19 Outbreak by Atty. Anna Leah T. Romero				
						5. National Women's Month Celebration	March 2020	41,902.00	41,902.00	
						- Fun Walk		33,976.00 (PS)	33,976.00	
						- Zumba				
						- GADVocacy Talk				
						- Serbisyo Para Kay Juan at Juana				
2	GAD focal persons from SUCs need to be reoriented on how to prepare GAD Agenda, GAD Plan and Budget and the accomplishment report using the revised versions of the budget documents.	6 GAD focal persons of SUCs will be trained on the preparation of the revised GPB	1	No. of GPB activity conducted for SUCs	To capacitate the GAD focal persons of SUCs about the revised versions in preparing the GAD Agenda, GPB and GAD ARs.	1. Gender and Development Digital Conference (GADDCON) 2020 - Review on BASIC GAD Concepts and Reiteration of the CMO No. 1, s. 2015 by Mrs. Josephine Gabriel-Banaag	December 1&2, 2020	1,580.00	1,580.00	GAA CHEDRO1-GFPS
						2. Webinar on Integrating Gender Concepts	November			

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5	Section 37 D of MCW IRR states that all government agencies shall develop and maintain a GAD database containing gender statistics, age and sex-disaggregated data.	Provision of sex disaggregated data (SDD) of SUCs pertaining to enrollment, graduates, programs taken and other relevant gender statistics.	No. of SUCs complying to sex disaggregated data.	To institutionalize the utilization of SDD in policy and decision making among government offices.	1. Issuance of regional memorandum informing SUCs to institutionalize the utilization of SDD in policy and decision making and in providing database information for Free Higher Education, Tertiary Education Subsidy and StuFAPs.	August – September 2020	4,784.00	4,784.00	GAA	CHEDRO1-GFPS
6					2. Submission of Data on Sexual Harassment Cases	July 24, 2020				
6	Low level of awareness and understanding among men and women in the academe regarding distance learning education, online learning platforms and alternative learning modalities.	Improved level of awareness and understanding among men and women in the academe regarding distance learning education and online learning platforms.	Number of webinars conducted to educate men and women in the academe regarding distance learning education and online learning platforms.	To provide sufficient background about distance learning education and alternative learning modalities.	1. Transitioning the Education Ecosystem in the New Normal (TEENN) Webinar Series 1 - Overview on Distance Learning Education and Flipped Classroom by Dr. Pedro S. Zuzueta - Understanding the Learners in an	May 2020			GAA	CHEDRO1-GFPS

						<ul style="list-style-type: none"> - Tomorrow by Ms. Andrea Escalona and Ms. Abigail Lesaca - A Beginner's Guide to Portfolio Making: Tips and Tricks by Mr. Louis Mark Plaza - Special Edition: Developing Course Learning Packets for Flexible Learning by Dr. Felina Espique 									
7	Vulnerability of men and women in the academe to COVID-19 infection and its psychosocial effects.	Well-informed men and women in the academe to COVID-19 and its psychosocial effects.	Number of webinars conducted to educate men and women in the academe about COVID-19 and its psychosocial effects.	To educate men and women in the academe about COVID-19 and its psychosocial effects.		<ul style="list-style-type: none"> 1. Transitioning the Education Ecosystem in the New Normal (TEENN) Webinar Series 1 - Common Mental Health Problems During the COVID19 Pandemic by Mr. Michael Jimenez - Mind, Body and Soul Stability: 	May 2020						GAA	CHEDRO1-GFPS	

					Schoolology and Codechum by Mr. Romar Jan Ubaldo TESTMOZ: - Online Assessment Made Easy by Ms. Marisol Jane Jomaya Writing Effective Teaching Module by Dr. Feline Espique						
					2. Transitioning the Education Ecosystem in the New Normal (TEENN) Webinar Series 2 - Online Teaching Basics: Improving Student Learning While Saving Faculty Time by Ms. Flower Darby - Open P-Tech: Free Digital Learning on Tech and Professional Skills of	June 2020					

men and women in the academe.	the webinars on distance learning education and online learning platforms.	Extraordinary Time by Dr. Nhorly Domenden Teach from Home with GSuite by Ms. Aileen Apolo GSuite for Education Quickstart IT Setup Guide by Dr. Lynette Casem and Mr Elvin Casem						
		MMSU Virtual Learning Environment by Dr. Wilbert Christie Pagtaconan Interconnecting Campuses Through OpenSource Technology by Dr. Stephan Kupsch						
		The Edmodo Classroom for Online Teaching and Learning by Ms. Kaye Leah Sitchon						
		Blending Learning Using						

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B. ORGANIZATION-FOCUSED ACTIVITIES												
8	There is a need to constantly innovate and level up CHED's GAD mainstreaming efforts.	Attended local, regional, national and international GAD activities, meetings, conferences and seminars.	6	No. of local, regional, national and international GAD activities, meetings, conferences and seminars attended.	To be able to share with other GAD advocates the good practices of GAD mainstreaming in Higher Education.	1. Participate to various activities of RAGE – 1, RGADC, CHEDCO GAD Committee, PCW and other GAD advocating organizations (A)	Jan-Dec 2020	3,588.00	3,588.00	GAA	CHEDRO1-GFPS	
						2. Opening program of the 18-day Campaign to End VAW	November 25, 2020	171,288.89	171,288.89			
						- The Status of Women, Children and Family Relations in the Philippines by Sen. Risa Hontiveros						
						- The Philippine Higher Education's Thrust Towards a Gender-ized Tertiary Education by Com. Aldrin Darilag						
						3. Gender and Development Digital	December					

						Conference 2020 (GADDCCON 2020)	1&2, 2020					
-	Review on Basic GAD Concepts and Reiteration of CMO No. 1, s. 2015 by Ms. Josephine Banaag	-	Gender, Affirmative Language and the Curriculum by Dr. Carolyn Sobritchea	-	Gender, Pandemic and Research by Dr. Maria Helen Dayo	-	Sharing of Best GAD Extension Activities During the Pandemic by Dr. Shirley Agrupis	-	Bawal Bastos Law/Safe Spaces Act (RA 11313) by Atty. Septon Dela Cruz	-	Anti-VAWC Act (RA 9262) by Atty.	

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communication (IEC) materials.				concerns, and regional data on enrollment.	3. Posting of SDD on enrollment and IEC materials in the regional website.	ber 2020 January – December 2020	2,691.00	2,691.00		
					4. Creation of Office Committee on Decorum and Investigation (CODI)	July 2020				
11 Vulnerability of employees to COVID-19 infection and its psychosocial effects.	Well-informed employees about the pathophysiology of COVID-19 and its psychosocial effects.	Number of webinars conducted about COVID-19 which were participated by the employees.	To inform the employees about the pathophysiology of COVID-19, psychosocial effects and management/ treatment.	1. Transitioning the Education Ecosystem in the New Normal (TEENN) Webinar Series 1 - Common Mental Health Problems During the COVID19 Pandemic by Mr. Michael Jimenez - Mind, Body and Soul Stability: Meeting the Challenges of the New Normal by Dr. Rolando Marmat - Boosting Spiritual	May 2020				GAA	CHEDRO1-GFPS

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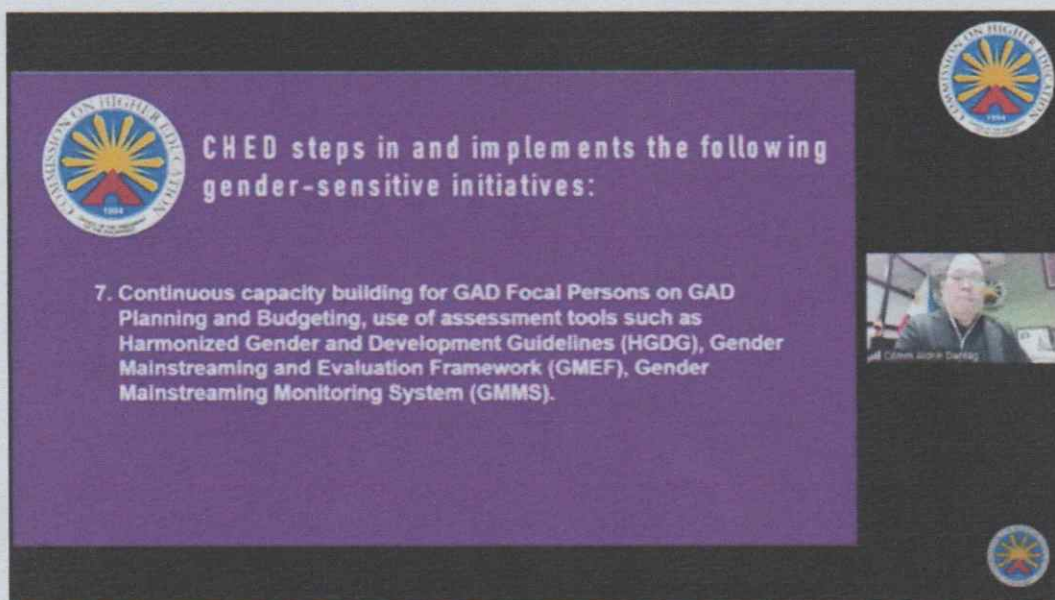
Appendix A
Celebration of the 18-day Campaign to End Violence Against Women (VAW)
November 25 – December 12, 2020



#VAWFreePH

CHEDRO1 18-Day Campaign to End Violence Against Women (VAW) Opening Program

Senator Risa Hontiveros inspired hundreds of GAD advocates from the different Higher Education Institutions (HEIs) in Region 1 by presenting the status of women, children and family relations of the Philippines.



#VAWFreePH

CHEDRO1 18-Day Campaign to End Violence Against Women (VAW) Opening Program

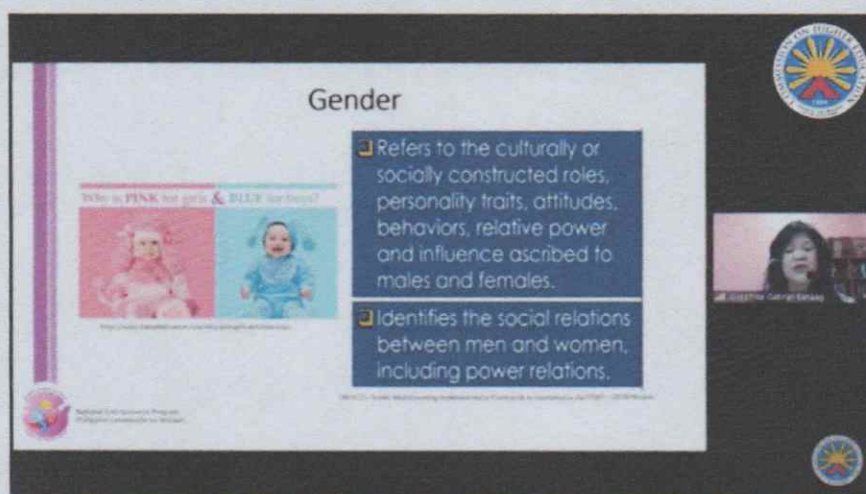
Commissioner Aldrin Darilag, the oversight Commissioner for Gender and Development (GAD) of the Commission, discussed the Philippine Higher Education's thrust towards a gender-ized tertiary education.



Sample entries for the online photography contest participated by the different tertiary students highlighting women and education in the new normal.



The personnel of North Luzon Philippines State College, Candon City, Ilocos Sur, emerged as the winner for the TikTok challenge competition with the theme "Highlighting Women in the New Normal."



#VAWFreePH
 CHEDRO1 18-Day Campaign to End Violence Against Women (VAW) Opening Program

Ms. Josephine Gabriel -Banaag, a certified member of the PCW GAD Resource Pool, conducted a levelling session about basic GAD concepts to the participants and reiterated the compliance of HEIs to CMO No. 1, s. 2015.



#VAWFreePH
CHEDRO1 18-Day Campaign to End Violence Against Women (VAW) Opening Program

Mr. Vhonn Ryan Ramos, a certified Zumba instructor, facilitated an online health and wellness activity to the participants as way for us to celebrate the 18-day campaign to end violence against women (VAW).



The newly renovated Gender and Development (GAD) lounge of CHED Region 1 giving emphasis to the women of centuries who contributed great things in addressing gender disparities.



Journal notebook provided to the participants with IEC materials for gender and development.



CHED REGIONAL OFFICE 1

GADDDCON

GENDER AND DEVELOPMENT DIGITAL CONFERENCE



Day 1 | December 1, 2020 | 9:30 A.M. - 4:30 P.M.



Dr. Carolyn I. Sobritchea

Chairperson, CHED Technical Panel on Women's and Gender Studies

Affirmative Language and Genderizing the Curriculum



Dr. Maria Helen F. Dayo

Anthropologist and GAD Specialist

Gender, Pandemic and Research



Dr. Shirley C. Agrupis

President, Mariano Marcos State University

Sharing of MMSU's Best GAD Extension Activities During the Pandemic

LIVE STREAMING




CHED Regional Office 1



CHED REGIONAL OFFICE 1

GADDDCON

GENDER AND DEVELOPMENT DIGITAL CONFERENCE



Day 2 | December 2, 2020 | 9:30 A.M. - 4:30 P.M.



Atty. Septon A. Dela Cruz

Director IV, AFMS

Chair, CHED GAD Committee

Bawal Bastos Law/Safe Spaces Act (RA 11313)



Atty. Jeffrey M. Agtarap

Public Attorney III/ Officer in-charge

PAO San Fernando City

La Union District Office

Anti-VAWC Act (RA 9262)



PBGEN. Rodolfo S. Azurin Jr.

Regional Director Police Regional Office - 1

Protecting the Welfare of Women: The Self Defense Tactics

LIVE STREAMING




CHED Regional Office 1

The speakers during the Gender and Development Digital Conference 2020 (GADDDCON 2020).

The video recordings of their presentations can be accessed at
https://www.youtube.com/channel/UCYmaU9hTqne5os_er4znjlg

Appendix B Transitioning the Education Ecosystem in the New Normal (TEENN) Webinar Series

Part 2 June 2020

 <p>A Beginner's Guide to Portfolio Making: Tips and...</p> <p>1:27:47</p> <p>1.5K views • Streamed 7 months ago</p>	 <p>Individualized and Differentiated Instruction to...</p> <p>2:16:57</p> <p>1.4K views • Streamed 7 months ago</p>	 <p>Higher Education of Elderly in Vulnerability of Elderly in...</p> <p>1:13:20</p> <p>1.4K views • Streamed 7 months ago</p>	 <p>Sexual Orientation, Gender Identity and Expression...</p> <p>1:08:45</p> <p>2.3K views • Streamed 7 months ago</p>	 <p>Zhejiang University's Best Practices in Addressing the...</p> <p>1:32:49</p> <p>1.5K views • Streamed 7 months ago</p>	 <p>Maintaining Positive Wellbeing: Coping...</p> <p>1:31:58</p> <p>1.7K views • Streamed 7 months ago</p>	 <p>OPEN P-TECH: Free Digital Learning on Tech and...</p> <p>1:39:29</p> <p>2.5K views • Streamed 7 months ago</p>	 <p>Online Teaching Basics: Improving Student Learning...</p> <p>1:27:48</p> <p>5.7K views • Streamed 7 months ago</p>	 <p>Reshaping Philippine Higher Education</p> <p>2:19:53</p> <p>4.5K views • Streamed 8 months ago</p>	 <p>Beating COVID19 through Nutritional Health</p> <p>1:18:21</p> <p>1.9K views • Streamed 8 months ago</p>
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Part 1 May 2020

 <p>Common Gender Issues During the COVID19 Outbreak</p> <p>58:11</p> <p>1.6K views • Streamed 8 months ago</p>	 <p>Writing Effective Teaching Module</p> <p>2:31:01</p> <p>20K views • Streamed 8 months ago</p>	 <p>TESTMOZ: Online Assessment Made Easy</p> <p>1:50:56</p> <p>2.5K views • Streamed 8 months ago</p>	 <p>Blending Learning Using Technology and Codeium</p> <p>1:42:21</p> <p>3.7K views • Streamed 8 months ago</p>	 <p>How to download the TEENN Webinar E-Certificate</p> <p>0:35</p> <p>2.2K views • Streamed 8 months ago</p>	 <p>The Edmodo Classroom for Online Teaching and Learning</p> <p>2:02:23</p> <p>3.2K views • Streamed 8 months ago</p>	 <p>Interconnecting Campuses Through Open Source...</p> <p>55:41</p> <p>1.2K views • Streamed 8 months ago</p>	 <p>MSU Virtual Learning Environment</p> <p>1:02:38</p> <p>2.5K views • Streamed 8 months ago</p>	 <p>G Suite for Education Quickstart IT Setup Guide</p> <p>1:50:41</p> <p>7.8K views • Streamed 8 months ago</p>	 <p>Teach from Home with G Suite for Education</p> <p>1:51:09</p> <p>4.7K views • Streamed 8 months ago</p>	 <p>Understanding the Learners in an Extraordinary Time</p> <p>2:39:03</p> <p>2.8K views • Streamed 8 months ago</p>	 <p>Overview on Distance Learning Education and Rigged Classroom</p> <p>2:11:53</p> <p>3.4K views • Streamed 8 months ago</p>	 <p>Boosting Spiritual Health During Challenging Times</p> <p>2:24:41</p> <p>2.5K views • Streamed 8 months ago</p>	 <p>Mind, Body and Soul Stability: Meeting the Challenges of...</p> <p>2:22:12</p> <p>2K views • Streamed 8 months ago</p>
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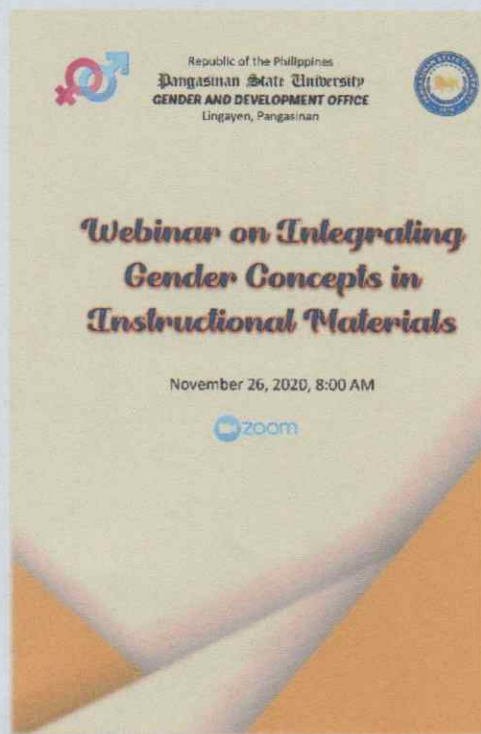
The video recordings can be accessed at the official Youtube channel of CHED Region 1.

Appendix C National Women's Month Celebration March 2020



Participation in the 2020 celebration of the National Women's Month at Don Mariano Marcos Memorial State University, City of San Fernando, La Union, spearheaded by the Region 1 Advocates for Gender Equality (RAGE1). The CHEDRO1 personnel joined in the zumba session and the provision of educational services among men and women in Region 1.

Appendix D
Webinar on Integrating Gender Concepts in Instructional Materials
by the Pangasinan State University
November 26, 2020



**WEBINAR ON INTEGRATING GENDER CONCEPTS IN
INSTRUCTIONAL MATERIALS**

November 26, 2020, 8:00 AM (via Zoom)

Programme

8:00-8:15 AM	Registration	
8:16-9:45	Prayer ASEAN Hymn National Anthem Pangasinan Hymn PSU Hymn	AVP AVP AVP AVP AVP
	Recitation of PSU Quality Policy	PROF. MITZY M. MACARAEG Head, Practice Teaching and Review Center
	Welcome Remarks	DR. MANOLITO C. MANUEL VP, Academic Affairs & Support Services
	Message	DR. ROGELIO T. GALERA JR. OIC Regional Director, CHEDRO1
	Statement of Purpose	DR. RAZEALE G. RESULTAY Director, Curriculum and Instruction
9:46-12:00	WEBINAR PROPER	
	Introduction of the Resource Speaker	DR. RRICKY TIM S. SISON Head/Technical/Vocational Programs
	Topic 1 - Basic Concepts on Gender and Development	DR. CAROLYN I. SOBRITCHEA Chairperson, CHED Technical Panel on Women and Gender Studies
	Open Forum	
	Topic 2 - Guidelines in Integrating Gender Equality Principles in the Course Syllabi	DR. CAROLYN I. SOBRITCHEA
	Open Forum	
12:01-1:00	Lunch Break	
1:00-4:00	Workshop (By specialization)	MS. LANIZA R. LACSAMANA MR. FERNAND VINCENT HERMOSO (Facilitators)
	Closing Remarks	DR. GILBERT P. MORALISTA Director, Gender and Development
	DR. JESUSA B. SANCHEZ Head, Center for Foreign Languages (Moderator)	

Appendix E
Submission and Review of 2020 GAD ARs and 2021 GPB of SUCs and PHEIs
October – December 2020



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office
City of San Fernando, La Union

FAX MESSAGE

April 24, 2020

For : Presidents/Heads
Public HEIs
Region I

In line with the reportorial provisions stated in the Magna Carta of Women, all State Universities and Colleges are mandated to report the accomplishments of their GAD Programs annually through the mechanisms set by the Philippine Commission on Women.

In this regard, please submit a copy of your 2019 GAD Accomplishment Report via the Gender Mainstreaming Monitoring System (GMMMS) on or before May 30, 2020. Copy of the Memorandum from Atty. Cinderella B. Jaro, CHED Executive Director, is attached, for reference.

Dr. Galera

Approved for Transmission:

Rogelio T. GALERA JR., PhD
Officer In-charge
Office of the Director IV

Reference:
Letter from CHED Executive Director Cinderella Filipina Benites-Jaro, dated April 22, 2020.



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

MEMORANDUM

FOR: PRESIDENTS/HEADS
Higher Education Institutions
Region I

SUBJECT: SUBMISSION OF 2020 GAD ACCOMPLISHMENT REPORT
AND 2021 GAD PLAN AND BUDGET IN COMPLIANCE TO
CMO NO. 01, s. 2015

DATE: November 16, 2020

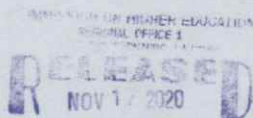
In line with the CHED Memorandum Order No. 01, s. 2015 or the "Establishing Policies and Guidelines on Gender and Development (GAD) in the Commission on Higher Education and Higher Education Institutions," this office would like to remind the submission of your 2020 GAD Accomplishment Report and GAD Plan and Budget for FY 2021.

Kindly e-mail back the accomplished forms and other supporting documents/evidence **on or before December 18, 2020 | 5PM**, at chedro1@ched.gov.ph, cc: mancheta@ched.gov.ph.

ROGELIO T. GALERA, JR., PhD
Officer In-charge, Office of the Director IV

Incl.: a/s

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Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

5 October 2020

MEMORANDUM

For: PRESIDENTS AND GAD FOCAL PERSONS OF STATE UNIVERSITIES AND COLLEGES

CHED REGIONAL DIRECTORS AND GAD FOCAL PERSONS

Subject: SCHEDULE OF SUBMISSION OF GAD PLAN AND BUDGET FOR FY 2021 FOR STATE UNIVERSITIES AND COLLEGES VIA THE GENDER MAINSTREAMING MONITORING SYSTEM (GMMMS)

In accordance with the pertinent provisions stated in the Magna Carta of Women (MCW), CMC 1 series of 2015, and the guidelines set under the Philippine Commission on Women (PCW) Memorandum Circular (MC) 2020-01, all State Universities and Colleges (SUCs) are directed to prepare and submit their GAD Plan and Budget for fiscal year 2021 through the Gender Mainstreaming Monitoring System.

We are attaching the PCW Memorandum Circular 2020-05 for easy reference. Kindly take note of the important dates relevant to the submission of SUC GPB 2021 which are the following:

22 October 2020	Deadline of SUCs for the encoding and submission of FY 2021 GPBs through the GMMMS, for review of the CHED Regional Office
27 November 2020	Deadline for CHED Regional Office to submit to PCW the reviewed FY 2021 GPBs of SUCs through the GMMMS

In relation to the submission process of GPBs, please also take note of Section 1.2.4.2 of the same Circular stating that "in the case of State Universities and Colleges (SUCs), their GPBs shall first be submitted to and reviewed by the concerned regional office of the Commission on Higher Education (CHED). Once the GPBs are acceptable to the CHED Regional Office, it shall submit the GPB to PCW, for review and endorsement."

For any inquiries or concerns related to the submission of the GAD Plan and Budget 2021, please get in touch with the GAD Focal Persons of your organization's respective CHED Regional Office. The GMMMS may be accessed through this link: <https://gmmms.ched.gov.ph/entry002/>.

For your compliance, please.

ALDRON A. DARILAG, PhD, RMT, RN
Commissioner, Commission on Higher Education
Overnight Commissioner for CHED Gender and Development

Higher Education Development Center Building, C.P. Garcia Ave., UP Campus, Diliman, Quezon City, Philippines
Website: www.ched.gov.ph | Tel. Nos. 441-1177, 393-4291, 441-1168, 441-1149, 441-1170, 441-1216, 333-5265, 441-1221, 441-1275, 988-3002, 441-0750, 441-1294, 441-1235, 441-1255, 441-6910, 441-1171, 352-1671

Appendix F
Issuance of Regional Memorandum informing SUCs to Utilize SDD in Policy
And Decision Making and in Providing Database Information and Data on Sexual Harassment Cases
July – September 2020



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

FAX MESSAGE

July 24, 2020

FOR: ALL PRESIDENTS/HEADS

State Universities and Colleges (SUCs) and
Local Universities and Colleges (LUCs)
Region I

In line with the letter of Dir. Hedy Jose B. Lardizabal of the Civil Service Commission Regional Office No. 01, City of San Fernando, La Union, dated July 20, 2020, this office would like to request for data on sexual harassment cases filed from CY 2015 – 2020. Kindly accomplish the attached form and email the same at chedrol@ched.gov.ph; cc: mancheta@ched.gov.ph **not later than June 27, 2020 | 12NN.**

For more details, please refer to the attached letter of Dir. Hedy Jose B. Lardizabal. You may contact Dr. Melquiades C. Ancheta, Education Supervisor II, this office, at (072) 682 – 9623; (072) 242 – 0238, for assistance.

Thank you.


ROGELIO T. GALERA, JR., PhD
Officer In-charge, Office of the Director IV

Incl.: a/s

cc: lsdcscrol@gmail.com

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Appendix G
Creation of Office Committee on Decorum and Investigation (CODI)
July 2020



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office No. 1
City of San Fernando, La Union

July 6, 2020

OFFICE ORDER NO. 2
Series 2020

In view of the designation of Mr. Danilo B. Bose as OIC, Office of the Director IV, CHED-CAR effective July 1, 2020, the following are hereby ordered to reconstitute the Committee on Decorum and Investigation (CODI) effective July 6, 2020:


Chairperson:	Mr. Arnold V. Ancheta President, CHEDEA
Vice Chair:	Mrs. Nympha N. Buenio Chief Administrative Officer
Members:	Dr. Melquiades C. Ancheta Education Supervisor II Miss Dianne Joyce B. Montemayor Administrative Officer III
Secretariat:	Mr. Immanuel M. Munar Accountant II

As such, you shall perform the following functions pursuant to Rule VI, Section 7 of CSC Resolution No. 01-0940 entitled "Administrative Disciplinary Rules on Sexual Harassment Cases:"

1. Receive complaints on sexual harassment;
2. Investigate sexual harassment complaints in accordance with the prescribed procedure;
3. Submit a report of its findings with the corresponding recommendation to the disciplining authority for decision; and,
4. Lead in the conduct of discussions about sexual harassment within the agency or institution to increase understanding and prevent incidents of sexual harassment.


This order shall remain in force and in effect until otherwise revoked.

For compliance, please.


ROGELIO T. GALERA, JR., PhD
Officer In-charge
Office of the Director IV

COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE 1
CITY OF SAN FERNANDO, LA UNION

RELEASED
JUL 08 2020

BY: 

Appendix H
Monitoring of COVID-19 Infections Among HEI Students and Personnel (Sample Letter)
March – December 2020



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

September 18, 2020

REV. FR. RAMON R. CALUZA, CICM
President
St. Louis College of San Fernando, Inc.
City of San Fernando, La Union


Dear Rev. Fr. Caluza:

Based on the report on the confirmed COVID-19 cases provided by the Regional Epidemiology and Surveillance Unit (RESU) of the Department of Health Center for Health Development – 1 (DOH CHD – 1), City of San Fernando, La Union, it was noted that Patient R1-818, 20 years old, from Balaoan, La Union, visited that institution last August 25, 2020.

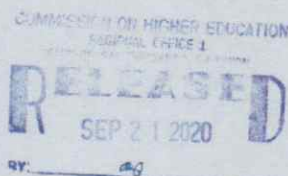
In this regard, may we be provided of an incident and status report regarding this matter.

Thank you.

Very truly yours,


ROGELIO T. GALERA, JR., PhD
Officer In-charge, Office of the Director IV

/02



Appendix I **Participation in Various Activities of RAGE-1, RGADC, CHEDCO GAD, PCW** **and other GAD Advocating Organizations (Sample Minutes of the Meeting)** **January – December 2020**

HIGHLIGHTS OF THE **1st REGULAR GENDER AND DEVELOPMENT COMMITTEE-1 (RGADC-1) MEETING** Pangasinan State University, Lingayen, Pangasinan February 22-23, 2019

Presiding Officer : **ATTY. HAROLD D. KUB-ARON, CHR RO1**

ATTENDANCE:

A. PRESENT (88.89%)

RDC-1 Committees (5)

Mr. Roy Aruta (DPWH)
Representing the Infra SeCom

Mr. Juner Windel Valdez (DepEd-RO1)
Representing the RSDC

Ms. Leduina S. Co
Mr. Roberto Junio (DENR-RO1)
Representing the ENR SeCom

Ms. Jacinta Marissa Olalan (DA)
Representing the Economic Dev't SeCom

Ms. Michelle Susaya
Marlon Datuin (RANGO)
Representing the Gov SeCom

Regional Line Agencies (11)

Atty. Harold D. Kub-arón of CHR-RO1

Mr. Melquiades C. Ancheta
Representing Dir. Cherrie Melanie Diego of CHED-RO1

Ms. Nicolette May O. Amon
Representing Dir. James Fadrian of DILG-RO1

Mr. Rhodel D. Carolino
Representing Dr. Valeriano Jesus Lopez of DOH-CHD

Mr. Lito Atiwen
Representing Dir. Manuel A. Jaramilla of NCIP-RO1

Ms. Racquel Arawe
Ms. Mariz Dufinae Mendoza
Ms. Mayanne Flores
Representing Dir. Nestor G. Rillon of NEDA-RO1

PCI Benigno Sumaweng
SPO1 Cindy II. Soriano
Representing PCSupt. Charlo C. Collado of PNP-PRO1

Ms. Zenaida Garcillan
Representing Dir. Socrates Ramores of PSA-RO1

Ms. Mae Cherin Cudiamat
Representing Dir. Nenita Failon of DBM-RO1

Page 1 of 10

State Universities and Colleges (SUCs) (0)

NGOs/CSOs (1)

Ms. Gloria Subala of NAPC-WSC

C. SECRETARIAT


Atty. Anna Leah T. Romero (CHR-RO1)
Ms. Celia M. Quedado (CHR-RO1)

TOPICS DISCUSSED	DISCUSSIONS	AGREEMENTS	RESPONSIBLE ENTITY	STATUS
PRELIMINARIES				
1. Call to Order	Atty. Harold D. Kub-arón of CHR-RO1, RGADC Chairperson, called the meeting to order at 9:00AM.			
2. Invocation and Acknowledgment of Participants	An Audio Visual for the opening prayer and national anthem was presented. Then Dr. Merliita Santos of Pangasinan State University acknowledged the presence of the participants.			
3. Welcome Message	Dr. Virgilio C. Barongan, in behalf of PSU President, Dr. Dexter Buted, delivered the welcome message.			
4. Presentation of the Objectives/ Agenda of the Meeting	Atty. Harold D. Kub-arón presented the objectives and agenda of the meeting.	The objectives and agenda of the meeting were approved by the body.		
5. Review and Approval of the Highlights of the Previous Meeting and Report on Matters arising from the Previous Meeting		The body approved the highlights of the minutes of the previous meeting.		
MEETING PROP-				

Page 2 of 10

TOPICS DISCUSSED	DISCUSSIONS	AGREEMENTS	RESPONSIBLE ENTITY	STATUS
2019 Women's Month Celebration	activities in celebration of the 2019 Women's Month.	tivities.		
Other Matters:				
a. Election of Officers	As stated in the JMC issued by NEDA and PCW, the term of officers will be for 3 years, to be in sync with the term of the RDC officers.	The election of new set of officers will be conducted during the 3 rd quarter meeting.		
b. Schedule of next meeting	The PCW volunteered to host the second quarter meeting.	Letter request will be sent to PCW for hosting the next meeting.	Secretariat	
c. Women's Month Celebration	Mr. Peji informed the body that the theme for the Women's Month is still "We Make Change Work for Women" and the design of the tarpaulin can be downloaded at the PCW website. He also reiterated regarding the #PurpleFriday, all employees are enjoined to wear purple every Friday of the month of March.			
d. Awarding of Special Awards			Secretariat	Awards for Perfect Attendance were given to some RGADC1 members.

Prepared by:


CELIA M. QUEDADO
Secretariat


ATTY. ANNA LEAH T. ROMERO
Secretariat

Noted by:


ATTY. HAROLD D. KUB-ARON
RGADC-1 Chairperson

Page 10 of 10

Appendix J

Sex Disaggregated Data of Enrollment from AY 2018 – 2019 to AY 2019 – 2020



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

February 7, 2020

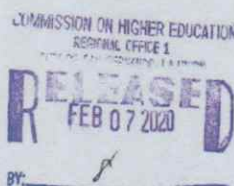
Atty. Sheila O. De Guzman
Philippine Statistics Authority
Regional Statistical Services Office I
City of San Fernando, La Union

Dear Atty. De Guzman:

Attached is the data on enrolment SY 2018-2019 to SY 2019-2020 of higher education institutions by discipline group in Region I. This is in response to your letter-request received by this office on January 10, 2020.

Very truly yours,

ROGELIO T. GALERA, Jr., PhD
OIC, Office of the Director IV



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

Table 5.9.1 Number of Enrollment in Public and Private Higher Educational Institutions by Discipline Group, SY 2018-2019 to SY 2019-2020

	SY 2018-2019				SY 2019-2020			
	Women		Men		Women		Men	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Agriculture, Forestry, Fisheries	1689	49.31	1736	50.69	2280	48.74	2398	51.26
Architecture and Town Planning	635	40.27	942	59.73	820	39.71	1245	60.29
Business Administration and related	20116	66.54	10115	33.46	24721	64.73	13472	35.27
Education Science and Teacher Training	14020	73.87	4959	26.13	17425	72.63	6567	27.37
Engineering and Technology	4651	24.56	14283	75.44	5717	25.02	17131	74.98
Fine and Applied Arts	35	40.70	51	59.30	38	40.43	56	59.57
Home Economics	22	75.86	7	24.14	72	80.00	18	20.00
Humanities	1134	71.37	455	28.63	307	44.30	386	55.70
IT and Related	5073	38.50	8105	61.50	5492	35.86	9823	64.14
Maritime	124	3.09	3894	96.91	151	3.50	4161	96.50
Mass Communication and Documentation	381	69.65	166	30.35	437	64.45	241	35.55
Mathematics	323	65.65	169	34.35	309	66.17	158	33.83

CHED Government Center, Brgy. Sevilla, City of San Fernando, La Union, Philippines
Website: www.ched.gov.ph | www.chedla.com.ph
Tel. (072) 682-9623; (072) 242-0238; Tel. fax. (072) 242-2750



Republic of the Philippines
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Regional Office I
City of San Fernando, La Union

Medical and Allied	6653	75.99	2102	24.01	8769	76.48	2697	23.52
Natural Science	469	52.64	422	47.36	584	53.09	516	46.91
Other Disciplines	3095	30.48	7059	69.52	4316	29.21	10462	70.79
Religion and Theology	3	3.09	94	96.91	89	26.10	252	73.90
Service Trades	1964	81.87	435	18.13	2404	81.52	545	18.48
Social and Behavioral Sciences	1780	67.40	861	32.60	1914	72.45	728	27.55
Trade, Craft and Industrial	33	82.50	7	17.50	94	85.45	16	14.55
General	210	41.83	292	58.17	908	66.86	450	33.14

Prepared by:
Elvin E. Casem
Education Supervisor II

Reviewed by:
Danilo B. Bose
Officer-In-Charge, Office of the Chief Education Program Specialist

Noted by:
ROGELIO T. GALERA, Jr., PhD
OIC, Office of the Director IV

CHED Government Center, Brgy. Sevilla, City of San Fernando, La Union, Philippines
Website: www.ched.gov.ph | www.chedla.com.ph
Tel. (072) 682-9623; (072) 242-0238; Tel. fax. (072) 242-2750

Appendix K
Purchase of Personal Protective Equipment (PPE) for the Employees

2/3/2021

PURCHASE ORDER

Commission on Higher Education

Supplier: MICHEALE'S BOUTIQUE

P.O. No.: 2020-114

Address: SAN FERNANDO CITY, LA UNION

Date: November 05, 2020

Mode of Procurement: SHOPPING A

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

Date of Delivery: 2020-11-05

Payment Term:

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	30	BOTTLE	ALCOHOL, 70%, ethyl, 500ml	90.00	2,700.00
2	30	PACK	DISPOSABLE FACEMASK, 50PCS/BOX	100.00	3,000.00

xxx Nothing Follows xxx

(Total Amount in Words)

P 5,700.00

In case of failure to make the full delivery within the time specified above, a penalty of on-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

(Signature over printed name)

NYMPHA N. BUENIO
Chief, Administrative Officer

(Date)

Requisitioning Office/Department:

Funds Available:

Amount:

NYMPHA N. BUENIO
Chief, Administrative Officer

IMMANUEL M. MUNAR
Accountant II

ALOBS No.:

MODE OF PAYMENT	
<input type="checkbox"/> CHECK	Account Name:
<input type="checkbox"/> LD-DAP	TIN:

2/3/2021

PURCHASE ORDER

Commission on Higher Education

Supplier: MICHEALE'S BOUTIQUE

P.O. No.: 2020-068

Address: SAN FERNANDO CITY, LA UNION

Date: August 13, 2020

Mode of Procurement: SHOPPING B

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

Date of Delivery: 2020-08-13

Payment Term:

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	40	BOX	DISPOSABLE FACE MASK (50 PCS/BOX)	200.00	8,000.00
2	40	PC	FACE SHIELD	50.00	2,000.00
3	10	PC	ALCOHOL - 1 GAL.	650.00	6,500.00

xxx Nothing Follows xxx

(Total Amount in Words)

P 16,500.00

In case of failure to make the full delivery within the time specified above, a penalty of on-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

(Signature over printed name)

NYMPHA N. BUENIO
Chief, Administrative Officer

(Date)

Requisitioning Office/Department:

Funds Available:

Amount:

NYMPHA N. BUENIO
Chief, Administrative Officer

IMMANUEL M. MUNAR
Accountant II

ALOBS No.:

MODE OF PAYMENT	
<input type="checkbox"/> CHECK	Account Name:
<input type="checkbox"/> LD-DAP	TIN:

Appendix L

Transmission Prevention Protocols, Procedures and Innovative Actions to Improve Service Delivery During the Pandemic



OFFICE OF THE CHAIRPERSON
COMMISSION ON HIGHER EDUCATION

Guidelines for the Prevention, Control and Mitigation of the Spread of
Coronavirus Disease 2019 (COVID-19) in Higher Education Institutions (HEIs)

CHED ADVISORY NO. 2
11 March 2020

The Commission on Higher Education (CHED) issues the following update and addendum to our Guidelines for the Prevention, Control and Mitigation of the Spread of the Corona Virus disease in Higher Education Institutions (HEIs) dated Feb 11, 2020 (CHED COVID-19 Advisory No. 1) following recent developments and in response to the directive of President Rodrigo Roa Duterte, through Proclamation No. 922, series of 2020 which directs all government agencies to render assistance and cooperation and to mobilize the necessary resources to undertake critical, urgent and appropriate responses and measures in a timely manner to curtail and eliminate the COVID-19 threat.

This advisory should be read in conjunction with our Covid-19 Advisory #1 and with information from official sources via the following links:

Department of Health (DOH):

https://www.doh.gov.ph/sites/default/files/health-update/13C2020-0042_Retraction-of-DM720-0065-Interim-Guidelines-on-2019-nCoV-AR01-Response-in-Schools-Higher-Education-Institutions.pdf

World Health Organization (WHO):

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

EMERGENCY PLAN

All HEIs are encouraged to establish protocols based on the WHO guidelines for screening and response. HEIs should be prepared for the possibility of a community-level transmission and should have established protocols to stop the spread of COVID-19. The protocols should include the following:

- Creating procedures for students, faculty, staff and administrators who are showing COVID-19 symptoms. These procedures should supplement existing medical emergency measures in the HEI;
- Ensuring these procedures are regularly updated as situations in the HEI may change. It is critical to inform the community of any changes in the procedure, including any updates or new directives from the DOH;
- Performing environmental cleaning and disinfection procedures for all buildings with emphasis on frequently touched surfaces (e.g. doorknobs, light switches, desktops or countertops, etc.);
- Preparing HEI health clinics for immediate triage and isolation of patients potentially infected with COVID-19;

CLASS SUSPENSIONS IN ALL LEVELS IN METRO MANILA

Following the announcement of President Rodrigo Roa Duterte on the suspension of classes in all levels in Metro Manila until 14 March 2020, on the job trainings (OJTs), internships, and/or practicum in the National Capital Region (NCR) are also suspended. HEIs are advised to coordinate with their partner Host Training Establishment (HTE) for any adjustment of training hours and/or to consider alternative modalities for the OJT, internships, and practicum of affected students.

STUDENTS, FACULTY, STAFF AND HEI ADMINISTRATORS ABROAD

Those currently situated in countries with reported and confirmed cases of COVID-19 are advised to contact the nearest Philippine Embassy and/or Consulate to confirm their status and/or health conditions. HEIs are directed to report the status of their students, faculty, staff and HEI administrators to the International Affairs Staff (IAS) through ias@ched.gov.ph.

GUIDANCE FOR HEIs WITH IDENTIFIED CASES OF COVID-19 IN THEIR COMMUNITY

HEIs should establish plans and procedures should a case of COVID-19 transmission be identified. This should be done in collaboration with their DOH Regional Office.

HEIs should immediately coordinate with the DOH regional office if the DOH regional office or local government office report cases of COVID-19 in the city or municipality.

CHED COVID-19 ADVISORY NO. 2
11 March 2020

HEI administrators should work in close collaboration with the DOH regional office in determining the need for class suspensions, postponement or cancellation of any school event and activity and other steps required to prevent further transmission.

All plans and decisions by the HEIs should be focused on ensuring the safety and health of all students, faculty, staff and administrators.

HEIs are advised to regularly inform and update the CHED Regional Office (CHEDRO) in their area on activities and developments in their campuses to ensure that the CHEDRO and CHED Central Office can give any necessary support as needed.

J. PROSPERO E. DE VERA III, DPA
Chairman

Appendix M
Modification and Refurbishment of Office Physical Set-up



Installation of aluminum glass window in the receiving area.



Handwashing facility installed outside the office premises for the clients and personnel.



Installation of acrylic glasses, provision of automatic alcohol dispensing machine and thermal gun scanner at the guard unit and other identified areas.

Appendix N
Forging Partnership with Accredited COVID19 Testing Laboratory for the Employees



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office I
City of San Fernando, La Union

July 30, 2020

DR. EDUARDO M. BADUA III, FPSP
Medical Center Chief II
Ilocos Training and Regional Medical Center
City of San Fernando, La Union

Attention: **DR. MOUR VILLALOBOS**
Resident In-charge for Molecular Laboratory


Dear Dr. Badua:

This office would like to avail of your **Reverse Transcription Polymerase Chain Reaction (RT-PCR) Swab Test** for COVID-19 as a precautionary measure because there are PNP applicants who visited our office few days ago and some of them maybe the identified COVID-19 cases in the Province of Ilocos Sur. It would be appreciated if it will be done as soon as possible.

Further, we request that the fees for the said test will be charged to our individual PhilHealth accounts. Attached is the list of personnel who will be undergoing the said test.

Thank you.

Very truly yours,


ROGELIO T. GALERA, JR., PhD
OIC Director IV

mtl: a/s

/02

